State of Louisiana September 28, 2015

Parish of Lafourche Lockport, Louisiana

The regular meeting of the Library Board of Control was called to order on Monday, September 28, 2015 at 5:30pm with the following:

PRESENT: Bennie Smith

Harvey Clement

Lonnie Granier

Selma Malcombe

ABSENT: Judy Bazare

Angelique Torres

Suzanne Troxclair

John Arnold, Liaison

Also present were Mrs. Laura Sanders, Director, Mrs. Sherry Lucas, Finance Manager and Mrs. Dana Clement, Administrative Assistant.

The Pledge of Allegiance was led by Mr. Clement.

Upon a motion made by Mr. Clement and seconded by Mr. Granier, the minutes of the Monday, August 24, 2015 Library Board of Control regular meeting were approved and carried unanimously.

Public Wishing to Address the Board: No public present wishing to address the Board.

Finance Report: Mrs. Lucas reported we ended August with approximately $10.6 million and our balance today is approximately $10.2 million. There have been no new expenditures on the Thibodaux HVAC project. Our expenses to date are still $35,813. We have completed the audit phase of our 2015 Erate application. They’re very behind schedule, as the funding year began July 1st but we did get unofficial word through the State Library that our funding was approved by USAC.

Upon a motion made by Mr. Granier and seconded by Mrs. Malcombe, the Library Board of Control accepted the Finance Report. The motion carried unanimously.

Director’s Report: Mrs. Sanders reported managing the daily operations of the library system; attending Employment Law Seminar; several Parish Council meetings; and the HVAC project has been approved to move forward. The generator had some housekeeping issues but will be on the October Parish Council agendas. Also, Mrs. Sanders reported being accepted into Leadership Lafourche Program and the program started on Sept 17.

Upon a motion made by Mr. Granier and seconded by Mrs. Malcombe, the Library Board of Control accepted the Director’s Report. The motion carried unanimously.

New Business:

1. Discussion and approval of the 2016 LPPL Employee calendar:

A brief discussion occurred regarding the Library holiday policy and the anticipated Parish holiday closures for 2016.

Upon a motion made by Mr. Granier and seconded by Mr. Clement, the item was deferred to next meeting’s Unfinished Business with a notation to add a closure for the US Presidential Election of 2016. The motion carried unanimously.

2. Discussion and approval of the 2016 LBC calendar;

Upon a motion made by Mr. Clement and seconded by Mr. Granier, the Board approved the 2016 LBC meeting calendar. The motion carried unanimously.

3. Discussion and approval of additional wording to Annual Leave Policy;

Upon a motion made by Mr. Granier and seconded by Mrs. Malcombe, this item was deferred to next meeting’s New Business to address some wording issues prior to any discussion. The motion carried unanimously.

4. Discussion and approval of additional wording to Sick Leave Policy

Upon a motion made by Mr. Granier and seconded by Mrs. Malcombe, this item was deferred to next meeting’s New Business to address some wording issues prior to any discussion. The motion carried unanimously.

With no further business to discuss, a motion for adjournment was made by Mr. Granier, seconded by Mr. Clement, and carried unanimously. The Library Board of Control was adjourned at approximately 6:15 pm.