State of Louisiana July 27, 2017

Parish of Lafourche Raceland, Louisiana

The Special meeting of the Library Board of Control was called to order on Thursday, July 27, 2017 at 5:30pm with the following:

PRESENT: Lonnie Granier

Judy Bazare

Talisha Chiquet

Harvey Clement

Selma Malcombe (arrived at 5:35 pm)

Angelique Torres

Daniel Lorraine, Council Liaison

ABSENT: Robert Rome

Also present were Mrs. Laura Sanders, Director, Mrs. Sherry Lucas, Finance Manager, Mrs. Dana Clement, Administrative Assistant, and Andy Positerry II, Duplantis Design Group.

The Pledge of Allegiance was led by Mrs. Torres.

A motion to accept the minutes from the Public Hearing & Regular Meeting on Thursday, May 25, 2017 was made by Mrs. Torres, seconded by Mr. Clement, and carried unanimously.

Public wishing to address the Board: N/A

Finance Report:

Mrs. Lucas reported we ended June with approximately $12.3 million and our fund balance today is $12 million. The Library has already received an approval of our 2017 Erate application. The Parish Council has approved the amendments to our 2017 Budget, including making corrections to restore the items changed by Parish Finance without our Board’s knowledge, and Parish Finance has already posted these changes in MUNIS. Also, effective July 1st, the State has increased the mileage reimbursement rate to 53 cents per mile, and the Parish follows the State Travel Guidelines.

With no other discussion, a motion was made by Mr. Clement, seconded by Mrs. Torres, to accept the Finance Report. The motion carried unanimously.

Director Report:

Mrs. Sanders reported managing the daily operations of the library system; continued to work with Lafourche Parish Sheriff Department after recent theft in our libraries; attended 7/11 Council meeting to give annual report. The Parish notified us that our computer purchase last year was flagged for not being approved by Council. Parish Finance told us they were taking care of this resolution on our behalf last year, but explained there was a miscommunication between their department and Parish Administration. We recently advertised for 2 positions available at our libraries and received over 40 applicants.

With no other discussion, a motion was made by Mrs. Bazare, seconded by Mrs. Torres, to accept the Director’s Report. The motion carried unanimously.

New Business:

1. Presentation and discussion by Andy Positerry II, Duplantis Design Group PC; update on possible remodel/renovation of the Thibodaux Branch to gain additional space: After a lengthy discussion with several options presented for expansion of the Thibodaux Branch, the Board asked that Mr. Positerry revise one of the options for their further consideration. The Board asked that this be available for the next Board meeting on Monday, September 25, 2017.
2. Discussion and approval of available land space:

A motion was made by Mrs. Bazare, seconded by Mrs. Torres, to defer discussion and approval of this item until our next Board meeting on September 25, 2017. The motion passed unanimously.

With no further business to discuss, a motion for adjournment was made by Mrs. Torres, seconded by Mr. Clement, and carried unanimously. The Library Board of Control was adjourned at approximately 6:46pm.