State of Louisiana October 26, 2015

Parish of Lafourche Lockport, Louisiana

The regular meeting of the Library Board of Control was called to order on Monday, October 26, 2015 at 5:30pm with the following:

PRESENT: Bennie Smith

Harvey Clement

Judy Bazare

Lonnie Granier

Selma Malcombe

Angelique Torres

Suzanne Troxclair-left at 6:15pm

ABSENT: John Arnold, Liaison

Also present were Mrs. Laura Sanders, Director, Mrs. Sherry Lucas, Finance Manager and Mrs. Dana Clement, Administrative Assistant.

The Pledge of Allegiance was led by Mr. Granier.

Upon a motion made by Mr. Granier and seconded by Ms. Bazare, the minutes of the Monday, September 28, 2015 Library Board of Control regular meeting were approved and carried unanimously.

A motion was made by Mr. Granier, and seconded by Mrs. Troxclair to deviate from the agenda to move to Unfinished Business Item #1 and carried unanimously.

Unfinished Business- Discussion and approval of employee salary and scale adjustment for 2015-2016:

Mrs. Sanders explained that this is the exact information we’ve already discussed and has been tabled since the May meeting. After some discussion, a motion was made by Mr. Clement, and seconded by Mr. Granier, to accept the proposed 2% COLA increase and update the payscale accordingly, effective the pay period including November 1, 2015. There was a roll call vote with Mr. Clement and Mr. Granier voting yes, Ms. Bazare voting no, Mrs. Malcombe, Mrs. Torres, and Ms. Smith abstaining due to conflict of interest and Mrs. Troxclair stated she was abstaining by choice. The motion passed by a two-thirds majority of those who chose to vote.

A motion was made by Mr. Granier, and seconded by Mr. Clement to deviate from the agenda to continue on to New Business Item #1 and carried unanimously.

New Business- Discussion and approval of employee health insurance rate increase:

A brief discussion occurred regarding the employee health insurance rate increasing by 5.5% for 2016 with different options for Board approval. Upon a motion made by Mr. Clement and seconded by Ms. Bazare the Library Board of Control approved Option 2 in which Library employees absorb the cost of the rate increase and the portion covered by the Library is adjusted to 93% for Single and 90% for Employee plus Dependent coverages. The motion carried unanimously with Ms. Smith, Mrs. Torres and Mrs. Malcombe abstaining due to conflict of interest.

A motion was made by Mr. Granier, and seconded by Mrs. Torres to deviate back to the regular order of the agenda and carried unanimously.

Public Wishing to Address the Board: No public present wishing to address the Board.

Finance Report: Mrs. Lucas reported we ended August with approximately $10.2 million and our balance today is approximately $9.8 million. There have been no new expenditures on the Thibodaux HVAC project. Our expenses to date are still $35,813. Upon a motion made by Mr. Granier, seconded by Mrs. Malcombe, the Board accepted the Finance Report. The motion carried unanimously.

Director’s Report: Mrs. Sanders reported managing the daily operations of the Library system; recommended the By-Laws Committee meet to review some wording; recommended the Building Committee meets soon regarding an expansion to the Thibodaux Branch to add a children’s area to meet state standards for square footage per capita. A decision guide was presented to the Board to improve the flow of communication with the Director and 2016 LPPL calendar was presented. Upon a motion made by Mr. Granier, seconded by Mrs. Malcombe, the Board accepted the Director’s Report. The motion carried unanimously.

With no further business to discuss, a motion for adjournment was made by Mr. Granier, seconded by Ms. Bazare, and carried unanimously. The Library Board of Control was adjourned at approximately 6:30pm.