State of Louisiana January 25, 2016

Parish of Lafourche Thibodaux, Louisiana

The regular meeting of the Library Board of Control was called to order on Monday, January 25, 2016 at 5:34pm with the following:

PRESENT: Bennie Smith

Harvey Clement

Selma Malcombe

Judy Bazare

ABSENT: Lonnie Granier

Suzanne Troxclair

Angelique Torres

Lafourche Parish Council representative

Also present were Mrs. Laura Sanders, Director, Mrs. Sherry Lucas, Finance Manager and Mrs. Dana Clement, Administrative Assistant.

The Pledge of Allegiance was led by Mr. Clement.

A motion to accept the minutes of the November 16, 2015 regular meeting was made by Mrs. Malcombe, seconded by Mrs. Bazare and carried unanimously.

Public wishing to address the Board: N/A

Finance Report:

Mrs. Lucas reported we ended December with approximately $8.8 million and our balance today is $8.4 million with some December invoices paid in January that will be allocated back to 2015. $4.3 million of new ad valorem collections should be transferred to the Library account soon. Updates: Thib HVAC Project is now at $47,254 for engineering fees. We expect to start seeing invoices for materials soon. Thibodaux Generator expenses are $16,025 and we’re expecting the final invoicing soon.

With no other business a motion was made by Mr. Clement, seconded by Mrs. Malcombe, to accept the Finance Report. The motion carried unanimously.

Director Report:

Mrs. Sanders reported managing the daily operations of the library system; Ethics training for all board members and LPPL employees are due soon; we continue to have scheduling conflicts in our branches with the 4U Volunteer Income Tax Assistance program through United Way. They are changing the dates & times of tax assistance & didn’t consult us with this or with where services were provided. A motion was made by Mrs. Bazare, seconded by Mrs. Malcombe to accept the Director’s Report. The motion carried unanimously.

Executive Session:

1. Strategic Planning: Executive Session; A motion was made by Mr. Clement, seconded by Mrs. Malcombe, to go into Executive Session at 5:50pm and the motion passed unanimously. The room was cleared for the Board to discuss strategic planning. At 6:30 pm, a motion was made by Mr. Clement, seconded by Mrs. Bazare, to close the Executive Session and return to the regular agenda. The motion carried unanimously.

New Business

1. Discussion and approval of an addition to the Thibodaux Branch; upon a motion made by Mr. Clement and seconded by Mrs. Bazare, it was proposed that no addition to the Thibodaux Branch would be approved at this time. The motion carried unanimously.
2. Discussion and approval to hire Duplantis Design Group to begin planning process; upon a motion made by Mrs. Bazare and seconded by Mr. Clement, this item was dispensed with until such time as the Board decides to reconsider an addition to the Thibodaux Branch. The motion carried unanimously.
3. Discussion and approval of Thibodaux Branch security; upon a motion made by Mr. Clement and seconded by Mrs. Malcombe, no additional security is required for the Thibodaux Branch at this time. The motion carried unanimously.

With no further business to discuss, a motion for adjournment was made by Mrs. Bazare, seconded by Mrs. Malcombe and carried unanimously. The Library Board of Control was adjourned at approximately 6:45pm.