State of Louisiana January 26, 2015

Parish of Lafourche Lockport, Louisiana

The regular meeting of the Library Board of Control was called to order on Monday, January 26, 2015 at 5:30pm with the following:

PRESENT: Bennie Smith

Harvey Clement

Angelique Torres

Selma Malcombe

Judy Bazare

Shane Terrebonne

ABSENT: Suzanne Troxclair

Also present were Mrs. Laura Sanders, Director, Mr. Paul Chiquet, Branch Administrator and Mrs. Sherry Lucas, Finance Manager.

The Pledge of Allegiance was led by Mr. Clement.

A motion to accept the minutes of the October 27, 2014 regular meeting was made by Mr. Clement, seconded by Mrs. Torres and carried unanimously.

Public wishing to address the Board: N/A

Finance Report:

Mrs. Lucas reported we ended December with approximately $8 million and our balance today is $13.1 million including $5.2 million in pending ad valorem funds. Updates: Thib Roof Project is now closed with costs totaling $243,037 and all vendors paid in full. Thib HVAC Project: We expect to receive an advance copy of the bid package soon. In 2015, we had no increase to our group health premium and our employees continue to be grateful for the Library’s contribution level, which now matches the Parish.

With no other business a motion was made by Mrs. Bazare, seconded by Mr. Clement, to accept the Finance Report. The motion carried unanimously.

Director Report:

Mrs. Sanders reported managing the daily operations of the library system; our next Primetime will be at the Larose Branch in Feb; in Nov 2014 we received a Library credit card from the Parish and it’s working out; **s**ubmitted 4th quarter Library Board of Control paperwork to Parish and on Jan 5, 2015 we received confirmation of full compliance for 2014. It’s time to do State Ethics training again. 4 U Tax Service will start seeing patrons in the branches this week, and they decide what hours and locations they will service. I was contacted by Archie Chiasson, Parish Administrator, regarding a Choctaw playground and asking if we need a formal agreement stating we weren’t liable for accidents and maintenance. I’ve replied by requesting a formal agreement.

A motion was made by Mrs. Torres, seconded by Mr. Clement to accept the Director’s Report. The motion carried unanimously.

New Business:

Item #1 Discussion and approval of 3% premium increase for Dental Insurance:

Mrs. Lucas presented this item and stated that the funds to cover any increases were already included in the approved 2015 budget and the Parish doesn’t technically need our Board to act on this item. After a brief discussion, the Board suggested striking “and approval” from the agenda and leaving this item as “discussion” only, with no further action necessary.

Item #2 Discussion and approval of recommendations for Library’s future millage renewals:

Mrs. Sanders explained how the Library would like to partner with Lafourche Parish School Board for our upcoming millage renewals to share the costs of a May 2nd election. Election costs were estimated at about $83,000. The School Board’s election will be a rededication of an existing millage, with no new taxes.

A motion was made by Mr. Terrebonne, seconded by Mr. Clement to approve the recommendation for the Library millage renewals to occur in May when the cost could be shared with the School Board. A vote was taken and the motion passed unanimously.

Item #3 Discussion and approval of officers:

Mrs. Sanders conducted the election of Officers for the Library Board of Control for 2015. She opened the floor for nominations of President. Mr. Clement nominated Bennie Smith for President, seconded by Mr. Terrebonne. With no further nominations for President, Mrs. Bazare closed the request for nominations, seconded by Mr. Clement. A vote on the nominations was taken, with Bennie Smith receiving a unanimous vote. Mr. Terrebonne nominated Harvey Clement for Vice-President, seconded by Mrs. Bazare. With no further nominations for Vice-President, Mrs. Bazare requested the nominations be closed, seconded by Mrs. Malcombe and carried. A vote on the nominations was taken with Harvey Clement receiving a unanimous vote.

Old Business: Board member Shane Terrebonne announced that with regret he must resign from the Board at this time. The Board appreciates Mr. Terrebonne’s time served, advised him to contact the Parish to officially resign by letter, and reminded him he would still be a voting member until replaced.

With no further business to discuss, a motion for adjournment was made by Ms. Bazare, seconded by Ms. Torres and carried unanimously. The Library Board of Control was adjourned at approximately 6:18 P. M.