State of Louisiana February 20, 2017

Parish of Lafourche Lockport, Louisiana

The regular meeting of the Library Board of Control was called to order on Monday, February 20, 2017 at 5:39pm with the following:

PRESENT: Lonnie Granier

Judy Bazare

Harvey Clement

Talisha Chiquet

Selma Malcombe

Robert Rome

Angelique Torres

Daniel Lorraine, Council Liaison

ABSENT: N/A

Also present were Mrs. Laura Sanders, Director, Mrs. Sherry Lucas, Finance Manager and Mrs. Dana Clement, Administrative Assistant.

The Pledge of Allegiance was led by Mrs. Bazare.

A motion to accept the minutes of the November 15, 2016 regular meeting was made by Mrs. Malcombe, seconded by Mrs. Torres, and carried unanimously.

Public wishing to address the Board: Ron Sapia, 110 Bourgeois St. Raceland, LA 70394, requested to speak on Item 1 when addressed.

Finance Report:

Mrs. Lucas reported we ended December with approximately $9.1 million and our fund balance at the end of January is $13.9 million, which includes new ad valorem receipts from the 2016 tax roll. The parish has transferred $4 million to our LAMP account so far. With no other discussion, a motion was made by Mrs. Bazare, seconded by Mr. Rome, to accept the Finance Report. The motion carried unanimously.

Director Report:

Mrs. Sanders reported managing the daily operations of the library system; we’ve started locking the bathrooms at Raceland Branch due to vandalism by non-library users; customers can request a key for access. We’ve received several phone calls concerning the tax assistance program. I approved an individual we had at one of our branches last year to repeat the program, but the IRS never approved anyone to work out of our locations. A motion was made by Mrs. Bazare, seconded by Mrs. Torres, to accept the Director’s Report. The motion carried unanimously.

A motion was made by Mrs. Malcombe, seconded by Mrs. Torres to deviate from the agenda by moving to New Business Item 1; motion passed unanimously.

New Business:

1. Presentation and discussion by Mr. Daniel Lorraine, LPC Liaison, on possible renaming of the Gheens Library: A lengthy discussion lead by Mr. Lorraine took place with him proposing that the Gheens Library be named after the late Councilman Lindel Toups. Mr. Ron Sapia also spoke briefly in favor of the renaming. The Board decided to look more into this issue and place on a future agenda.
2. Discussion and approval of sending a letter to remind the Parish to adjust the Library’s 2017 millage rates to reflect the renewal amounts approved by voters in the October 2015 Special Election. Mrs. Sanders explained we bring a millage letter to the Board annually for their approval. Mr. Clement made a motion, seconded by Mrs. Bazare, to remind the Parish to adjust 2017 Library millage rates to reflect the renewal amounts approved by voters. The motion passed unanimously.
3. Discussion and approval to purchase computers to upgrade our computer labs: Mrs. Sanders explained it’s part of our Technology Plan to upgrade some of our computers annually. 3 quotes were obtained. A motion was made by Mrs. Malcombe, seconded by Mrs. Torres, to accept the low quote from Complete Network Management Inc. of $27,960.00 and to send to the Parish Council. The motion carried with a 7-0 roll call vote, passed unanimously.

Mrs. Bazare made a motion, seconded by Mr. Clement, to move back to the regular agenda. Motion carried unanimously.

Strategic Planning: Executive Session; A motion was made by Mr. Rome, seconded by Mr. Clement, to go into Executive Session at 6:32pm and the motion passed unanimously. The room was cleared for the Board to discuss strategic planning. At 7:01 pm, a motion was made by Mr. Rome, seconded by Mrs. Bazare, to close the Executive Session and return to the regular agenda. The motion carried unanimously.

With no further business to discuss, a motion for adjournment was made by Mrs. Malcombe, seconded by Mrs. Bazare, and carried unanimously. The Library Board of Control was adjourned at approximately 7:02pm.